

**OFFICIAL PROCEEDINGS OF THE BOARD OF EDUCATION**  
**Chickasha Public Schools**  
**Chickasha, Okla.**  
**Regular Meeting**  
**March 7, 2017**

The Board of Education of Independent School District No. 1-001, Grady County, Oklahoma, met in regular session Monday, March 7, 2017, in the Board Room of the Administration Building, 900 W. Choctaw Ave., Chickasha, Oklahoma. The meeting started at 6:30 p.m.

**Members Present**

Julie Badgett Sinn  
Julie Hibbard  
Doug Brown  
David Cash, Superintendent  
Laura Martin, clerk and non-member

**Members Absent**

Amos Franco  
Chris Ludwell

**ITEM 1 - Call meeting to Order**

Mrs. Badgett Sinn opened the regular session meeting at 6:31 p.m. Notice of the meeting had been properly announced and posted in compliance with the Open Meeting Laws of the State of Oklahoma.

**ITEM 2 - Roll Call**

Members present: Hibbard, Brown, Badgett Sinn  
Members absent: Franco, Ludwell

**ITEM 3 - Pledge of Allegiance to the Flag**

**ITEM 4 - Swear in Chris Ludwell for Office #2**

This item was tabled.

**ITEM 5 -**

**Annual Reorganization of the Board**

- a. Discussion and possible action on electing President**
- b. Discussion and possible action on electing First Vice President**
- c. Discussion and possible action on electing Second Vice President**

This item was tabled.

**ITEM 6 – Previous and current financial and academic statuses of Chickasha Schools**

Mr. Cash presented information about state aid history, current state aid funding and how the district has balanced the budget. He also presented data on personalized learning and student growth using the personalized learning model.

### **ITEM 7 – Recognition of visitors wishing to address an agenda item**

Dianne Wilkins addressed the board regarding Agenda Item 5. Her concerns were regarding board responsibilities and duties as part of being an elected official.

### **ITEM 8 – Consent agenda**

All of the following items, which concern items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion and possible action of the following items:

- (a.) Minutes of the February 13, 2017 regular meeting;
- (b.) License agreement between Employee Evaluation Systems, Inc. ("EES") and Chickasha Public Schools for Oklahoma Teacher & Leadership Effectiveness (OKTLE) Evaluations;
- (c.) Chickasha Tennis Booster Club Fundraiser Approval Request Form;
- (d.) Contract For Audit of Public Schools for the 2016-2017 school year between Angel, Johnston & Blasingame, P.C. and Chickasha Public Schools;
- (e.) Finance Report;  
**2016-2017** General Fund Nos. 493-513; Building Fund Nos. 19-21;  
2010 Bond 31 Nos. None; 2008 Bond 38 Nos. None; Bond 37 Nos. None;  
Activity Fund Nos. 3148-3248; Athletic Fund Nos. 3307-3368;

Mr. Cash spoke about the Finance Report. He said that the budget is the primary concern. He stated that the carryover has dropped about \$60,000. Mr. Cash said the revenue failure at the state level is going to continue to negatively affect Chickasha Public Schools.

On a motion from Mr. Brown, seconded by Mrs. Hibbard, the board voted to approve the consent agenda items. Voting AYE: Brown, Badgett Sinn, Hibbard

### **ITEM 9 – Public Reading of Letters Concerning Auditors' Errors on the Audit of the 2015-2016 School Year**

Mr. Cash told the board that some of the findings by the audit company were incorrect. Mr. Cash said that because the (incorrect) deficiencies were addressed in open session, the acknowledgement of the auditing company's errors was also read in open session. That way there would be a formal record in the board meeting minutes.

### **ITEM 10 – Discussion and possible action on selecting copy paper supplier**

Mr. Cash told the board that district paper supplies were running low. Paper prices from six different companies were provided to the board. The current supplier, Southwest, offered the lowest price, which was \$428.40 cheaper than the last time the district bought paper.

On a motion from Mr. Brown, seconded by Mrs. Hibbard, the board voted to use Southwest Paper as the paper supplier. Voting AYE: Brown, Badgett Sinn, Hibbard

### **ITEM 11 – Discussion and possible action on selecting district-wide security system**

Mr. Edwards told the board that it was time to renew the contract for a district-wide security system. Three different security system companies provided costs. Mr. Edwards said that Guardian Security Systems offered the most affordable system with the most benefits to the

district. He said this company was very appealing because it operated on a cellular network instead of regular phone lines. This opened up phone lines for fire alarms and emergencies.

On a motion from Mr. Brown, seconded by Mrs. Hibbard, the board voted to use Guardian Security Systems as the district-wide security system provider. Voting AYE: Brown, Badgett Sinn, Hibbard

**ITEM 12 – Discussion and possible action on Board Policy DE-R7, Direct Deposit**

Mr. Cash said this was a policy requiring all employees to switch to direct deposit. He said existing employees have until July 1, 2017 to enroll in direct deposit and new employees are required to enroll immediately upon employment.

On a motion from Mrs. Hibbard, seconded by Mr. Brown, the board voted to approve Board Policy DE-R7, Direct Deposit. Voting AYE: Brown, Badgett Sinn, Hibbard

**ITEM 13 – Discussion and possible action on Board Policy CHA-P3, Purchasing Authority and Procedures Guide**

Mr. Cash said the change in this policy authorizes the encumbrance clerk to increase a purchase order amount by a percentage rather than a set dollar amount.

On a motion from Mrs. Hibbard, seconded by Mr. Brown, the board voted to approve the changes to Board Policy CHA-P3, Purchasing Authority and Procedures Guide. Voting AYE: Brown, Badgett Sinn, Hibbard

**ITEM 14 - Discussion and possible action on going into Executive Session to discuss:**

Employing, hiring, appointing, promoting, demoting, reorganization, transfers, disciplining or receiving the resignation of employees that are listed on the attached personnel sheet pursuant to 25 O.S., Section 307 (B)(1) of the Open Meeting

On a motion from Mr. Brown, seconded by Mrs. Hibbard, the board voted to go into executive session at 7:25 p.m. Voting AYE: Brown, Badgett Sinn, Hibbard

**ITEM 15 - Acknowledge return to open session**

At 8:32 p.m., the board returned to open session.

**ITEM 16 - Executive Session Minutes Compliance Statement**

The Executive Session Compliance Notice was read by Mrs. Badgett Sinn and is as follows; Superintendent David Cash and all present members of the board of education attended the Executive Session. Only the items listed under the agenda item Executive Session were considered and discussed and no board action was taken.

**ITEM 17 - Discussion and possible action to approve or not approve personnel matters as listed on the personnel sheets and attachments**

On a motion from Mr. Brown, seconded by Mrs. Hibbard, the board voted to approve the personnel sheet, as is. Voting AYE: Brown, Badgett Sinn, Hibbard

**ITEM 18 - New Business**

There was one item of new business.

1. Out-of-state travel request for baseball to go to Corpus Christi, Texas from March 12 to March 16

On a motion from Mrs. Hibbard, seconded by Mr. Brown, the board voted to approve the out-of-state travel request for baseball. Voting AYE: Brown, Hibbard, Badgett Sinn

**ITEM 19 - Superintendent's Report**

Mr. Cash discussed:

- State-required financial disclosure forms for board members
- Letters of Retirement
- Board professional development opportunities

**ITEM 20 - Motion to Adjourn**

On a motion from Mr. Brown, seconded by Mrs. Hibbard, the board voted to adjourn the board meeting at 8:37. Voting AYE: Brown, Badgett Sinn, Hibbard

This agenda was posted at 4:30 P.M. on the 6<sup>th</sup> day of March, 2017, on the east and west doors of the Administration Building, Chickasha Public Schools, 900 W. Choctaw, Chickasha, OK, and emailed to the concerned public. Notice of the meeting was given to the Grady County Clerk at 1:01p.m. on the 17<sup>th</sup> day of October, 2016.

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Board President

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Laura Martin

Chickasha Board of Education

Board Clerk

Regular Meeting

State of Oklahoma

Grady County

I, the undersigned Clerk of the Board of Education of Chickasha School District I-001, of Grady County, Oklahoma; do hereby certify that at least 24 hours prior to the meeting, excluding Saturdays, Sundays, and Holidays, notice of the date, time, place, and agenda of this meeting was posted in prominent public view at the location of the meeting.

Witness my hand and seal of this school district this \_\_\_\_\_ day of \_\_\_\_\_, 2017

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Clerk, Board of Education

**CHICKASHA PUBLIC SCHOOL  
PERSONNEL RECOMMENDATIONS  
REGULAR MEETING - MARCH 7, 2017**

**CERTIFIED RECOMMENDATIONS FOR 2016-2017**

<b>NAME</b>	<b>POSITION</b>	<b>EFFECTIVE</b>
Shirley, Clint	Drivers Education Teacher	3/7/17
Clark, Derek	Head Middle School Boys Track Coach and Assistant Middle School Girls Track	2/15/17

**CERTIFIED RECOMMENDATIONS FOR 2017-2018**

<b>NAME</b>	<b>POSITION</b>	<b>EFFECTIVE</b>
Jones, Steve	Part-time Industrial Arts Teacher	8/17/17
Wilson, Sharon	Part-time Counselor	8/17/17

**CERTIFIED TRANSFER/REASSIGNMENT/WORKDAY ADJUSTMENT FOR 2016-2017**

<b>NAME</b>	<b>POSITION</b>	<b>EFFECTIVE</b>
Finck, Melissa	From Assistant Academic Coach to Academic Coach	2/16/17
Finck, Melissa	From Co-Student Council Sponsor to Student Council Sponsor	2/16/17

**CERTIFIED RESIGNATIONS FOR 2016-2017**

<b>NAME</b>	<b>POSITION</b>	<b>EFFECTIVE</b>
None		

**CERTIFIED TERMINATION FOR 2016-2017**

<b>NAME</b>	<b>POSITION</b>	<b>EFFECTIVE</b>
None		

**CERTIFIED RETIREMENTS FOR 2016-2017**

<b>NAME</b>	<b>POSITION</b>	<b>EFFECTIVE</b>
Wilson, Sharon	Counselor	5/24/17
Jones, Steve	Industrial Arts Teacher	5/24/17
Reimers, Kirk	Secondary Math Teacher and Head Girls Basketball Coach	5/24/17

**NON-CERTIFIED RECOMMENDATIONS FOR EMPLOYMENT FOR 2016-2017**

<b>NAME</b>	<b>POSITION</b>	<b>EFFECTIVE</b>
Brennan, Kieran	Assistant Varsity Girls Soccer Coach	2/15/17
Steele, Brian	Assistant Middle School Boys Soccer Coach	2/15/17

**NON-CERTIFIED TRANSFER/REASSIGNMENT/WORKDAY ADJUSTMENT FOR 2016-2017**

<b>NAME</b>	<b>POSITION</b>	<b>EFFECTIVE</b>
None		

**NON-CERTIFIED RESIGNATIONS FOR 2016-2017**

<b>NAME</b>	<b>POSITION</b>	<b>EFFECTIVE</b>
Soos, Monica	Athletic Director's Assistant	3/19/17

**NON-CERTIFIED RETIREMENTS FOR 2016-2017**

<b>NAME</b>	<b>POSITION</b>	<b>EFFECTIVE</b>
None		

**NON-CERTIFIED TERMINATION FOR 2016-2017**

<b>NAME</b>	<b>POSITION</b>	<b>EFFECTIVE</b>
Morgan, Dillon	CMS Boys and Girls Assistant Track Coach	2/15/17
Mann, Lisa	Child Nutrition	1/27/17