

**OFFICIAL PROCEEDINGS OF THE BOARD OF EDUCATION**  
**Chickasha Public Schools**  
**Chickasha, Okla.**  
**Regular Meeting**  
**March 13, 2018**

The Board of Education of Independent School District No. 1-001, Grady County, Oklahoma, met in regular session Tuesday, March 13, 2018, in the Board Room of the Administration Building, 900 W. Choctaw Ave., Chickasha, Oklahoma. The meeting was scheduled to start at 6:30 p.m.

NOTICE IS HEREBY GIVEN THAT THE **REGULAR MEETING** OF THE BOARD OF EDUCATION OF THE CHICKASHA PUBLIC SCHOOL DISTRICT I-001, GRADY COUNTY, OKLAHOMA, WILL BE HELD IN THE ADMINISTRATION BUILDING, CHICKASHA PUBLIC SCHOOLS, 900 WEST CHOCTAW AVENUE, CHICKASHA, OK 73018, ON **MARCH 13, 2018, AT 6:30 P.M.** WITH THE FOLLOWING ITEMS TO BE CONSIDERED:

If participation at any Board of Education meeting is not possible due to a disability, notification to the Board Clerk at least 24 hours prior to scheduled meeting is encouraged to make the necessary accommodations. The Board of Education may discuss, make motions, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda. Except for items one through three, any agenda item may be considered and acted on in any order.

**Members Present**

Doug Brown  
Julie Hibbard  
Ginny Howell  
Shawna Covington  
Zack McGill  
Jack Herron, Superintendent  
Laura Martin, clerk and non-member

**Members Absent**

**ITEM 1 - Call meeting to Order**

Mr. Brown opened the regular session meeting at 6:33 p.m. Notice of the meeting had been properly announced and posted in compliance with the Open Meeting Laws of the State of Oklahoma.

**ITEM 2 - Roll Call**

Members present: Howell, Covington, Brown, Hibbard  
Members absent:

**ITEM 3 - Pledge of Allegiance to the Flag**

**ITEM 4 – Swear in Zack McGill for Office #3**

Mr. Zack McGill was issued the Oath of Office as follows:

"I, Zack McGill, hereby declare under oath that I will faithfully perform the duties of member of the Board of Education of Chickasha School District No. I-001, of Grady County, Oklahoma, to the best of my ability and that I will faithfully discharge all the duties pertaining to said office and obey the Constitution and Laws of the United States and Oklahoma."

**ITEM 5 - Annual Reorganization of the Board**

**a. Discussion and possible action on electing President**

On a motion from Ms. Howell, seconded by Ms. Covington, the board voted to elect Doug Brown as President of the Board of Education. Voting AYE: Howell, Covington, Hibbard, McGill. Abstaining: Brown.

**b. Discussion and possible action on electing First Vice President**

On a motion from Ms. Howell, seconded by Ms. Covington, the board voted to elect Julie Hibbard as First Vice President of the Board of Education. Voting AYE: Howell, Covington, Brown, McGill. Abstaining: Hibbard

**c. Discussion and possible action on electing Second Vice President**

On a motion from Ms. Hibbard, seconded by Ms. Covington, the board voted to elect Ginny Howell as Second Vice President of the Board of Education. Voting AYE: Covington, Hibbard, McGill, Brown. Abstaining: Howell

**ITEM 6 - Recognition of Chickasha Middle School Junior Leadership students**

Mr. Sharon Wilson introduced the 18 members of the Chickasha Middle School Junior Leadership program. She said the program is in its 11<sup>th</sup> year, and includes the best and the brightest students. She said the purpose of the program is to expose students to the circle of life in hopes that they do big things but then come back to Chickasha and be civic leaders.

**ITEM 7 – Recognition of visitors wishing to address an agenda item**

<b>Citizen's Name</b>	<b>Item to address</b>	<b>Concern</b>
Ruth Bingham	11	"Closing the building for days that taxpayers are paying for in addition to the 13 paid holidays that are approved in the contract."

The board listened to Ms. Bingham's concern.

**ITEM 8 – Chickasha High School Student College Remediation Report**

Mr. Edwards presented the College Remediation Report to the board. He said the report lists and the number of students from Chickasha High School that are going to college and the number of these students that were required to take remedial courses. He stressed that this report is addressing students from 2015 and that there is a couple of years of lag in between when students graduate and when the report for those students is available. For this report, he said that of the 53 Chickasha students that went to college in 2015, the following percentages needed remediation:

	Science	English	Math	Reading
Chickasha	0 percent	9.4 percent	34 percent	3.8 percent
Statewide	0.7 percent	14.8 percent	33.6 percent	9.1 percent

He said that in every subject but Math, Chickasha was below the state average on students that need remediation. In Math, Chickasha is only 0.4 percent above the state average on students that need remediation.

### **ITEM 9 – Audit Report**

Mr. Steve Blasingame reviewed the audit findings with the school board. He touched on the responsibilities of the accounting firm in regards to the audit, how the staff responded to queries, corrections made, and overall audit findings and issues. Highlights of the audit report included:

- Expenditure processes
- Appropriations processes, particularly when one account is closed and combined with another
- Reviewing employee contracts against payroll amounts
- Clarifying employee contracts, particularly regarding days worked and holidays

### **ITEM 10 – Consent agenda**

All of the following items, which concern items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion and possible action of the following items:

- (a.) Minutes of the February 13, 2018 regular meeting;
- (b.) Software Service Order Agreement between Chickasha Public Schools and Municipal Accounting Systems (MAS) for the 2018-2019 school year;
- (c.) Extra Duty Assignment for Tori Weber for Train the Trainer for the 2017-2018 school year;
- (d.) Extra duty assignment for Tori Weber to accommodate a student's IEP for the 2017-2018 school year;
- (e.) Memorandum of Understanding between Chickasaw Nation and Chickasha Public Schools for the Summer EBT Program and the Packed Promise Program;
- (f.) Total Service Program Agreement between Chickasha Public Schools and Jostens;
- (g.) Allocation and Options Notice for the FY19 Perkins Federal Allocation for Chickasha Public Schools;
- (h.) Commercial Service Order and Agreement with Suddenlink Business;
- (i.) Fundraiser Approval Request for Chickasha Tennis Booster Club for Carwash and Team Community Posters Sales;
- (j.) Fundraiser Approval Request for Lincoln Media Center school supply and bottled water sales;
- (k.) Fundraiser Approval Request for CMS StuCo for frozen pickle juice sales;
- (l.) Fundraiser Approval Request for Johnson O'Malley for t-shirt sales;
- (m.) Fundraiser Approval Request for CMS Tennis fan cloth;
- (n.) Approval for snow days used on Feb. 21, 2018 and Feb. 22, 2018
- (o.) Finance Report;

Mr. Edwards spoke about the Finance Report. He said that revenue is down when comparing this February to last February. He also explained that expenditures are down about \$50,000 from this February to last February. He said Gross Production is coming in really well, and the most recent budget cut was anticipated and already factored in by administration at the beginning of the year, so the district won't feel the cut.

On a motion from Mr. McGill, seconded by Ms. Howell, the board voted to approve the consent agenda items. Voting AYE: Howell, Covington, Brown, Hibbard, McGill

**ITEM 11 – Motion and vote to approve or not approve the School Calendar for 2018-2019**

This item was tabled.

**ITEM 12 – Motion and vote to approve or not approve an Amended Long-Term Interim Superintendent Contract between Dr. Jack Herron and the Chickasha School District**

On a motion from Ms. Howell, seconded by Ms. Hibbard, the board voted to approve the amended long-term interim superintendent contract between Dr. Jack Herron and the Chickasha School District. Voting AYE: Howell, Covington, Brown, Hibbard, McGill

**ITEM 13 – Board to consider and take necessary action on going into Executive Session to discuss:**

- A. Employment, hiring, appointment, promotion, demotion, disciplining or resignation (including resignation agreements) of individual salaried public officers or employees pursuant to 25 O.S., Section 307 (B)(1) and (7) of the Open Meeting:
  - (a.) Discuss the hiring of:
    - See attached Personnel Sheets
  - (b.) Discuss the retirement of:
    - See attached Personnel Sheets
  - (c.) Discuss the resignations and, where applicable, resignation agreements of:
    - See attached Personnel Sheets
  - (d.) Discuss any resignations and recognition agreements received after the posting of the agenda

On a motion from Ms. Hibbard, seconded by Ms. Howell, the board voted to convene into executive session at 7:21 p.m. Voting AYE: Howell, Covington, Brown, Hibbard, McGill

**ITEM 15 – Acknowledge return to open session**

At 7:48 p.m., the board returned to open session.

**ITEM 15 – Executive Session Minutes Compliance Statement**

The Executive Session Compliance Notice was read by Mr. Brown and is as follows; Dr. Herron and all present members of the board of education attended the Executive Session. Only the items listed under the agenda item Executive Session were considered and discussed, and no board action was taken.

**ITEM 16 – Motion and vote to approve or not approve the hiring of:**

<b>NAME</b>	<b>POSITION</b>	<b>EFFECTIVE</b>
ADKISSON, MARCIE	HOMEBASED TEACHER	2-12-18
BUCKNER, ROBERT	PART-TIME CUSTODIAN	3-1-18
JAMES, MELISSA	PRE-K ASSISTANT	3-6-18
LUCAS, KIM	CUSTODIAN	3-6-18

On a motion from Ms. Howell, seconded by Mr. McGill, the board voted to approve the hiring of the above people, as found on the attached personnel sheet. Voting AYE: Howell, Covington, Brown, Hibbard, McGill

**ITEM 17 – Motion and vote to approve or not approve the retirement of:**

No action was taken on Item 17.

**ITEM 18 – Motion and vote to approve or not approve the resignations and, where applicable, resignation agreements of:**

<b>NAME</b>	<b>POSITION</b>	<b>EFFECTIVE</b>
CASH, DAVID	SUPERINTENDENT OF SCHOOLS	3-13-18
WILSON, SHARON	PART-TIME COUNSELOR	5-28-18
COOLEY, TAMMY	CHILD NUTRITION	3-2-18

Mr. Brown read the following statement regarding Mr. Cash's resignation: Yesterday (March 12th) we received the signed resignation of David Cash. Mr. Cash had been on a leave of absence for most of the current school year. Mr. Cash's leave initially involved providing financial services to the district and these services as well as pay for these services ended on 16 January of this year with the hiring of Dr. Herron. Since January he has received no pay, has provided no services, and his relationship to the school district has been his identification as a previous superintendent. The effect of Mr. Cash's resignation is to end any speculation regarding his possible return as superintendent for the school year.

On a motion from Ms. Howell, seconded by Mr. McGill, the board voted to approve the resignations of the above people, as found on the attached personnel sheet. Voting AYE: Howell, Covington, Brown, Hibbard, McGill

**ITEM 19 – New Business – this item is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting this agenda [Okla. Stat. Tit. 25, Section 311(A)(9)].**

There was no new business.

**ITEM 20 – District Highlights**

Mr. Herron discussed:

- Robotics

- Wrestlers
- David Thibodeaux-Benoit signing with OSU
- Potential teacher walk-out communications

**ITEM 21 – Motion to Adjourn**

On a motion from Ms. Howell, seconded by Ms. Covington, the board voted to adjourn the board meeting at 7:59 p.m. Voting AYE: Howell, Covington, Brown, Hibbard, McGill

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This agenda was posted at 5:00 P.M. on the 12th day of March, 2018, on the east and west doors of the Administration Building, Chickasha Public Schools, 900 W. Choctaw, Chickasha, OK, and emailed to the concerned public. Notice of the meeting was given to the Grady County Clerk at 1:12 p.m. on the 13th day of October, 2017.

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Board President

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Laura Martin

Chickasha Board of Education

Board Clerk

Regular Meeting

State of Oklahoma

Grady County

I, the undersigned Clerk of the Board of Education of Chickasha School District I-001, of Grady County, Oklahoma; do hereby certify that at least 24 hours prior to the meeting, excluding Saturdays, Sundays, and Holidays, notice of the date, time, place, and agenda of this meeting was posted in prominent public view at the location of the meeting.

Witness my hand and seal of this school district this \_\_\_\_\_ day of \_\_\_\_\_, 2018

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Clerk, Board of Education

**CHICKASHA PUBLIC SCHOOL  
PERSONNEL RECOMMENDATIONS  
REGULAR MEETING – MARCH 13, 2018**

**CERTIFIED RECOMMENDATIONS FOR 2017-2018**

<b>NAME</b>	<b>POSITION</b>	<b>EFFECTIVE</b>
ADKISSON, MARCIE	HOMEBASED TEACHER	2-12-18

**CERTIFIED TRANSFER/REASSIGNMENT/WORKDAY ADJUSTMENT FOR 2017-2018**

<b>NAME</b>	<b>POSITION</b>	<b>EFFECTIVE</b>
NONE		

**CERTIFIED RESIGNATIONS FOR 2017-2018**

<b>NAME</b>	<b>POSITION</b>	<b>EFFECTIVE</b>
CASH, DAVID	SUPERINTENDENT OF SCHOOLS	3-13-18
WILSON, SHARON	PART-TIME COUNSELOR	5-28-18

**CERTIFIED TERMINATION FOR 2017-2018**

<b>NAME</b>	<b>POSITION</b>	<b>EFFECTIVE</b>
NONE		

**CERTIFIED RETIREMENTS FOR 2017-2018**

<b>NAME</b>	<b>POSITION</b>	<b>EFFECTIVE</b>
NONE		

**NON-CERTIFIED RECOMMENDATIONS FOR EMPLOYMENT FOR 2017-2018**

<b>NAME</b>	<b>POSITION</b>	<b>EFFECTIVE</b>
BUCKNER, ROBERT	PART-TIME CUSTODIAN	3-1-18
JAMES, MELISSA	PRE-K ASSISTANT	3-6-18
LUCAS, KIM	CUSTODIAN	3-6-18



**NON-CERTIFIED TRANSFER/REASSIGNMENT/WORKDAY ADJUSTMENT FOR 2017-2018**

<b>NAME</b>	<b>POSITION</b>	<b>EFFECTIVE</b>
NONE		

**NON-CERTIFIED RESIGNATIONS FOR 2017-2018**

<b>NAME</b>	<b>POSITION</b>	<b>EFFECTIVE</b>
COOLEY, TAMMY	CHILD NUTRITION	3-2-18

**NON-CERTIFIED RETIREMENTS FOR 2017-2018**

<b>NAME</b>	<b>POSITION</b>	<b>EFFECTIVE</b>
NONE		

**NON-CERTIFIED TERMINATION FOR 2017-2018**

<b>NAME</b>	<b>POSITION</b>	<b>EFFECTIVE</b>
NONE		

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